

Sub-Editor – Job Description

July 2017

A Younger Theatre is an organisation committed to supporting and nurturing emerging creative talent in theatre and the arts. Founded in 2009 as a blog, A Younger Theatre has grown to become a publication, production company and resource for emerging creatives.

At the heart of our work is a platform for those who are often unheard. We champion the emerging generation. We celebrate excellence and pride ourselves on professionalism, while also leaving room for risk, failure and learning.

We're looking for a sub-editor who will edit and contribute to the reviews section of the publication. If you have editorial experience, an eye for detail and a love of theatre, please send a CV (no more than two pages) and a cover letter addressing the job specification below (no more than one page) to:

jobs@ayoungertheatre.com by 5pm on 14th August. Applications received after this time will not be considered.

Key Tasks:

- Editing and uploading reviews submitted by our writers, including sourcing, re-sizing and uploading images
- Working collaboratively with our other sub-editor to ensure that all communications are responded to and that reviews are uploaded in good time
- Working closely with the Editor to contribute to the development of AYT
- Following the AYT style guide to ensure that all copy meets certain standards of clarity, sense, grammar, spelling and style
- Occasionally contributing reviews and features to the site

Key Skills:

- Impeccable spelling and grammar
- Excellent writing skills
- Ability to take direction from the Editor
- Excellent attention to detail
- Confident communication skills
- Capacity to work independently and remotely
- The ability to work well in a small team
- A knowledge of, and appreciation for, theatre in all its forms

Desirable:

- Previous sub-editing experience

- Previous arts journalism experience
- Experience using Wordpress
- Basic knowledge of opera and dance

A Younger Theatre is run by a team of volunteers, but we pay all of our staff a small monthly stipend. The sub-editor role is a freelance post and will receive £150/month. The role is flexible in terms of time commitment and can be fitted around other work. It is offered on an initial six month contract.

If you have any questions about the role, the time commitment or A Younger Theatre, please don't hesitate to contact Charlotte, the Editor, on charlotte@ayoungertheatre.com.